

From: Bruce Wagner  
To: **GOWG**  
Subject: **GOWG Meeting Minutes**  
Date: **November 6, 2003**  
Location: **GSFC Room N220, Bldg 12**  
**Dial in info:**  
Number: **866-836-1481**  
Passcode: **205535**

Next Meeting: November 13, 2003 at 2:00 pm

Agenda topics:

- o The agenda for next week's GOWG will be to go through all of the action items that have accumulated over the past months. Bruce will coordinate the action items list.

- o GBM Ground System CDR (Peer Review)

- Quick summary of actions that came out of the review last week

- Eric would want to look into the details concerning some of the software.

- Bill thinks Mike's notes are fairly accurate. No comments.

- Mike – IT security plan looking a little thin.

- Bill – Was requested to develop a plan and plan that was available at the GBM review was a draft version.

- Howard - Developing ground system security/risk management plan that describes interaction/use with IOnet. Howard's plan not required to deal with CNE/internet. Howard recommending each IOC to have firewall to protect themselves and will help others as needed.

- GBM Team looking at traces between GSRD and GBM requirement documents.

- How the GBM instrument simulator is being kept up to date? Eric Andrews has concerns that will need to be investigated.

- GBM testing provides opportunities to get burst alert msgs that need to be identified.

- Max Plank facility (backup GIOG) need to decide how to refer to it. Will either need to identify it as something to include in test plan or intentionally omitted.

- Communications link approach to IOC needs to be addressed.

- Like to set up ITOS training.

- Need to decide how to package Level 1 data files whether it will be event driven or wall clock driven.

- GBM will clean up duplicate data that may exist in the Level 0 data before providing Level 1 data to the GSSC. LAT may need to revise their plan for developing their Level 1 files to accommodate the GSSC.

- As Flown timeline will get a splinter to ensure consistency across the groups.

- ITOS adding capability to handle arrays.

- Max Plank folks will not require access to the database to process the data. Will get FITS files.

--When burst alert msgs come down bus, s/c will insert fill in first frame and subsequent number will contain the msg N times. N is FOT settable number. The GBM BAP will be able to handle any duplicate packets.

Proposal to change IOC to ISOC being requested by LAT.

- o Ground system risk management (Dave Harmon/Code 300)

- Process, risk form

- Dave will send out a copy of the latest risk form for review/discussion

- ~~o Operations TIM Review~~ Attendees will need to get comments back to Bruce ASAP.

- ~~– High level debrief of our mtgs with Mark Davis/SAI last week~~

- ~~– Mike to send out summary package before the mtg~~

- o Duc Dang x3572 is the new Code 291 customer representative.